

# **REGULAR COUNCIL MEETING AGENDA**



**SEPTEMBER 25, 2017 - 7:30 P.M.**

**CITY HALL COUNCIL CHAMBERS  
15 LOOCKERMAN PLAZA  
DOVER, DELAWARE**

## **OPEN FORUM - 30 MINUTES PRIOR TO OFFICIAL MEETING (7:00 P.M.)**

DUE TO A SCHEDULING CONFLICT, THERE WILL BE NO OPEN FORUM

**INVOCATION BY BISHOP THOMAS L. HOLSEY**

**PLEDGE OF ALLEGIANCE LED BY COUNCILMAN LINDELL**

## **AGENDA ADDITIONS/DELETIONS**

### **\* CONSENT AGENDA**

THOSE ITEMS ON THE COUNCIL AGENDA WHICH ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL SHALL BE MARKED WITH AN ASTERISK (\*) AND WILL BE ACTED UPON BY A SINGLE ROLL CALL VOTE OF THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF COUNCIL SO REQUESTS, IN WHICH EVENT THE MATTER SHALL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED A SEPARATE ITEM.

- \* 1. ADOPTION OF MINUTES - REGULAR COUNCIL MEETING OF SEPTEMBER 11, 2017**
- 2. CERTIFICATE OF APPRECIATION - GIRL SCOUT TROOP #648, SERVICE UNIT #31**
- 3. PRESENTATION - APPRECIATION AND CONGRATULATIONS - EARL W. HAYES**
- 4. PROCLAMATIONS**
  - A. CYBER SECURITY AWARENESS MONTH**
  - B. FIRE PREVENTION WEEK**
  - C. HALLOWEEN TRICK-OR-TREAT**
  - D. NATIONAL ADULT EDUCATION AND FAMILY LITERACY WEEK**
  - E. NATIONAL COMMUNITY PLANNING MONTH**

**5. REZONING REQUEST - PUBLIC HEARING/FINAL READING OF PROPOSED ORDINANCE #2017-10**

THE FIRST READING OF THE PROPOSED ORDINANCE WAS ACCOMPLISHED DURING THE COUNCIL MEETING OF JULY 24, 2017. THE ORDINANCE IS AVAILABLE AT THE ENTRANCE OF THE COUNCIL CHAMBERS AND ON THE CITY'S WEBSITE AT [WWW.CITYOFDOVER.COM](http://WWW.CITYOFDOVER.COM) UNDER "GOVERNMENT." (THIS ITEM WAS DEFERRED DURING THE COUNCIL MEETING OF SEPTEMBER 11, 2017)

- A. PROPERTY LOCATED AT 826 FOREST STREET, CONSISTING OF 0.5<sup>+/-</sup> ACRES, OWNED BY SARAHE. JONES. THE PROPERTY IS CURRENTLY ZONED RG-1 (GENERAL RESIDENCE), SUBJECT TO COZ-1 (CORRIDOR OVERLAY ZONE) AND THE PROPOSED ZONING IS C-1A (LIMITED COMMERCIAL), SUBJECT TO COZ-1 (CORRIDOR OVERLAY ZONE)**  
(TAX PARCEL: ED-05-076.12-01-16.00-000, FOURTH COUNCIL DISTRICT; PLANNING REFERENCE: Z-17-04)

\* **6. DOVER HUMAN RELATIONS COMMISSION REPORT - AUGUST 24, 2017**

**A. DHRC COMMITTEE UPDATES**

- (1) GOVERNMENT POLICY, PROGRAMS, AND PRACTICES COMMITTEE (GADDIS)
- (2) COMMUNITY ENGAGEMENT COMMITTEE (MULLEN)
- (3) EDUCATION COMMITTEE (FLEMING)
- (4) COMMUNICATIONS COMMITTEE (PAIGE)

**B. STATE HUMAN RELATIONS COMMISSION LIAISON REPORT (HERBERT)**

**C. DHRC VACANCIES**

**D. FUTURE MEETING DATES**

(COMMISSION TABLED THIS ITEM PENDING FURTHER RESEARCH REGARDING CHAPTER 58 OF THE DOVER CODE AND POTENTIAL OTHER DATES)

\* **7. COUNCIL COMMITTEE OF THE WHOLE REPORT - SEPTEMBER 12, 2017**

**A. LEGISLATIVE, FINANCE, AND ADMINISTRATION COMMITTEE**

- (1) **EVALUATION OF REQUESTS FOR PROPOSALS (RFP) - ENTERPRISE RESOURCES PLANNING (ERP)**

(COMMITTEE RECOMMENDED AUTHORIZATION FOR THE ACTING CITY MANAGER TO ENTER INTO A CONTRACT WITH TYLER TECHNOLOGIES FOR THE PURPOSE OF ACQUIRING AN ENTERPRISE RESOURCE PLANNING SYSTEM AND AUTHORIZATION TO RETAIN THE SERVICES OF BERRYDUNN TO ASSIST STAFF WITH THE IMPLEMENTATION PHASE OF THIS PROJECT. TOTAL COST NOT TO EXCEED THE AUTHORIZED BUDGET UNLESS OTHERWISE APPROVED BY CITY COUNCIL.)

- (2) **PROPOSED CITY OF DOVER ETHICS INITIATIVE**

(THIS ITEM WAS DEFERRED UNTIL THE MEETING OF SEPTEMBER 26, 2017)

- (3) **UPDATED MEMORANDUM OF UNDERSTANDING (MOU) FOR PRELIMINARY LAND USE SERVICES (PLUS) REVIEW**

(COMMITTEE RECOMMENDED APPROVAL OF THE MEMORANDUM OF UNDERSTANDING)

- (4) **PROPOSED CODE ENFORCEMENT POLICY AND VACANT BUILDING ORDINANCE CHANGES**

(COMMITTEE TOOK NO ACTION)

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**7. COUNCIL COMMITTEE OF THE WHOLE REPORT - SEPTEMBER 12, 2017 (CONTINUED)****B. PARKS, RECREATION, AND COMMUNITY ENHANCEMENT COMMITTEE****(1) REQUEST FOR DOG PARK AND PASSIVE PLAYGROUND - ACORN FARMS**

(COMMITTEE RECOMMENDED ACCEPTANCE OF THE PETITION AND LETTER AND REFERRED THE MATTER TO MR. HUGG)

**(2) PROPOSED RESOLUTION NO. 2017-11 IN SUPPORT OF DELAWARE OUTDOOR RECREATION, PARKS AND TRAILS (ORPT) GRANT APPLICATION - DOVER PARK MASTER PLAN AND SCHUTTE PARK PHASE I IMPROVEMENTS**

(COMMITTEE RECOMMENDED ADOPTION OF RESOLUTION NO. 2017-11)

**(3) UPDATES****(A) CONTINENTAL PARK****(B) CITY OF DOVER PARTNERSHIP WITH NCALL - POP-UP PARKS****8. ACTING CITY MANAGER'S ANNOUNCEMENTS****9. COUNCIL MEMBERS' ANNOUNCEMENTS****10. ADJOURNMENT**

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**EXECUTIVE SESSION PURSUANT TO:**

**29 DEL. C. §10004(B)(2) - PRELIMINARY DISCUSSIONS ON SITE ACQUISITIONS FOR ANY PUBLICLY FUNDED CAPITAL IMPROVEMENTS, OR SALES OR LEASES OF REAL PROPERTY;**

**29 DEL. C. §10004(B)(4) - STRATEGY SESSIONS, INCLUDING THOSE INVOLVING LEGAL ADVICE OR OPINION FROM AN ATTORNEY-AT-LAW, WITH RESPECT TO COLLECTIVE BARGAINING OR PENDING OR POTENTIAL LITIGATION, BUT ONLY WHEN AN OPEN MEETING WOULD HAVE AN ADVERSE EFFECT ON THE BARGAINING OR LITIGATION POSITION OF THE PUBLIC BODY;**

**29 DEL. C. §10004(B)(6) - DISCUSSION OF THE CONTENT OF DOCUMENTS, EXCLUDED FROM THE DEFINITION OF "PUBLIC RECORD" IN §10002 OF THIS TITLE WHERE SUCH DISCUSSION MAY DISCLOSE THE CONTENTS OF SUCH DOCUMENTS;**

**29 DEL. C. §10004(B)(9) - PERSONNEL MATTERS IN WHICH THE NAMES, COMPETENCY AND ABILITIES OF INDIVIDUAL EMPLOYEES ARE DISCUSSED, UNLESS THE EMPLOYEE REQUESTS THAT SUCH A MEETING BE OPEN**

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. PURSUANT TO 29 DEL. C. §10004(E)(2), THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR THE DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS, WHICH ARISE AT THE TIME OF THE MEETING.